

Joint Providership Policy

ACCME accredited providers that plan and present one or more activities in partnership with a non-ACCME accredited partner engage in “joint providership”. A commercial interest, defined as any proprietary entity producing health care goods or services, with the exception of non-profit or government organizations and non-health care related companies, cannot take the role of non-accredited partner in a joint providership relationship.

Case Western Reserve University (CWRU) CME Program, an ACCME accredited provider, will jointly provide CME for physicians locally, nationally or internationally in order to improve the health of patients and benefit all physicians through diverse educational opportunities, develop institutional relationships, increase recognition of our teaching hospitals and clinical capabilities locally and worldwide.

It is the responsibility of the CWRU CME Program to be able to demonstrate through written documentation compliance with the ACCME’s Accreditation Criteria and Standards for Commercial Support of the ACCME and the policies of the CWRU CME Program. Materials submitted that demonstrate compliance may be from either CWRU’s files or those of the non-accredited provider.

To jointly provide and assure that each such provided activity is planned and implemented in compliance with all relevant policies and procedures, the following terms and conditions must be understood and agreed upon:

1. **Activity Director:** The Activity Director must be a faculty member of the CWRU School of Medicine or a member of the Medical Staff of a teaching affiliate and must be actively involved in the planning and implementation of the program to be sponsored from beginning to completion.
2. **Mission:** The content, design and use of the educational activity fit the Mission of the CME Program.
3. **Compliance with Applicable Policies:** The non-accredited educational provider agrees to comply with the Accreditation Criteria and the Standards for Commercial Support of the ACCME and the policies of the Case CME Program.
4. **Accredited Sponsorship:** The request for providership of the activity must be submitted by the Activity Director or designated representative at least six months prior to the date of the activity (except in the case of regularly scheduled series sponsored locally.) The provider of the enduring material agrees to pay a sponsorship fee as designated by the CME Program and other costs as may be determined upon review of the Activity budget.
5. **Fees:** The non-accredited provider agrees to pay a sponsorship fee as designated by the CME Program and other costs as may be determined upon review of the course budget.
6. **Compliance with Activity Planning Process:** It is preferable for the CME Program to be directly involved in the development of the educational activity from the initial planning stage forward. Where this is not the case, the non-accredited provider must provide in advance acceptable documentation that program planning is in full compliance with the

ACCME's Accreditation Criteria and Standards for Commercial Support and the policies of the CME Program.

7. **Representation at Live Events:** If a live activity is involved, the CME Program must assure program quality, adherence to commercial support requirements and appropriate registration procedures. A CME Program staff member or designated representative must attend at least the primary registration day of the conference at the expense of the activity including all travel-related expenses. In some cases, the staff member or representative may be required to attend and monitor the entire duration of the activity.
8. **Marketing and Publicity:** CWRU School of Medicine, its affiliated teaching partners and any third party educational provider must be properly identified on all publicity materials. All publicity materials must be reviewed and approved by the CME Program prior to publication or listing.
9. **Management of Funds and Accountability:** At the discretion of the CME Program, the non-accredited provider may administer funds related to the management of the conference, but must document in detail and provide to the CME Program all expenditures and sources of funds.
10. **Joint Providership Accreditation Statement:** The accredited provider must inform the learner of the joint providership relationship through the use of the appropriate accreditation statement. All printed materials for jointly provided activities must carry the appropriate accreditation statement.